



**CITY OF HAYWARD**  
**AGENDA REPORT**

AGENDA DATE 06/01/99

AGENDA ITEM 6

WORK SESSION ITEM           

**TO:** Mayor and City Council

**FROM:** Councilmember Joseph Hilson

**SUBJECT:** Request for Disbursements from Special Travel Fund  
For City Related Travel

**Recommendation:**

It is recommended that the City Council authorize the disbursement of funds for the purposes described in this request.

**Background:**

This request seeks reimbursement from the City Council Special Fund for attendance at two National League of Cities Policy Committees, one League of California Cities Policy Committee meeting and one WSATA Conference, as follows:

- Expenses for NLC Steering Committee meeting in Meridian, MS, June 11 through June 14, 1998      Travel and Lodging      \$1,075.00
- Expenses for NLC ITC Steering Committee meeting in Denver, CO, May 19 through May 23, 1999      Travel and Lodging Total      \$ 981.18
- Expenses for LCC Policy Committee meeting in Los Angeles, March 25-26, 1999.      Travel and Lodging Total      \$ 391.76
- Expenses for Western States Association of Tax Administrators, meeting in San Diego, September 17, 1998      Travel Total      \$ 120.00

Thank you for your favorable consideration of my request.